Nottingham City Safeguarding Adults Board - Annual Delivery Plan Yr. 1 (2025-6)

Item No:	Source	Strategic Priority	What difference do we want to make?	Actions (Clear, Red, Amber, Blue, Clear)	Who will lead?	Estimated completion date	Board Priority for year H, M, L
1. Increase public and professional awareness of safeguarding							
1.1	New	**2. Prevention and Early Intervention 3. Partnerships 4. Comms and Engagement 5. Domestic Abuse 6. Self-neglect and Hoarding**	To increase skills, confidence and knowledge in professionals and the voluntary and community sector about the impact of safeguarding issues on the whole family/household	1. For the new Joint Adult and Childrens Training Officer to work with both Boards to identify shared areas of learning, source local trainers and resources within local partner agencies, and identify opportunities for in-house e-learning to be developed via the Learning Management System (LMS)	Joint Training Officer, TLI Subgroup, New Comms and Engagement Subgroup, Board Manager	Mar-26	M
				2. Link in with Changing Futures, the Practice Development Unit, and local/national DVSA/VAWG services to identify any joint training, learning and resources with a focus on Severe and Multiple Disadvantage and Domestic Abuse	Joint Training Officer, TLI Subgroup, New Comms and Engagement Subgroup, Board Manager	Mar-26	M
1.2	New	**2. Prevention and Early Intervention 4. Comms and Engagement**	To raise the profile of the Board so that professionals and the voluntary and community sector are familiar with SAB policies, guidance and resources, which will help them to increase their skills, knowledge and confidence in adult safeguarding	1. Launch an independent SAB website which contains all local SAB policies and guidance, all locally developed resources such as 7 min briefings, all Safeguarding Adults Reviews undertaken locally with accompanying learning briefings, signposting to local training and services. Feedback should be sought from those accessing the website to ensure it meets the needs of professionals and the voluntary and community sector.	TLI Subgroup, New Comms and Engagement Subgroup, SAB Manager, Joint Training Officer	Mar-26	H
				2. To work with partners to reduce the risk of radicalisation by supporting Prevent by organising a joint Prevent and Serious Organised Crime awareness week with the Community Safety Partnership and Nottinghamshire County	TLI Subgroup, Community Safety	Sep-25	M
				3. Continue to implement the actions set out in the 2024-2027 Communications and Engagement Strategy	TLI Subgroup, SAB Manager	Mar-26	M
				4. To set up a Comms and Engagement Subgroup - consider options for a joint Safeguarding and Community Safety group with Children's Partnership, Community Safety Partnership and Nottinghamshire County. This group will translate the Board's strategic aims for professionals and the public, and will identify a range of communication opportunities	TLI Subgroup, SAB Manager	Dec-25	H
1.3	New but incorporates actions carried over from 2024/2025	**2. Prevention and Early Intervention 4. Comms and Engagement**	We aim to build on the initial work utilising census data to better understanding safeguarding and improve engagement across all communities in Nottingham City to increase awareness of adults at risk and adult safeguarding, especially in marginalised communities, so that all citizens know how to access adult safeguarding	1. Data analysis by QA Subgroup to identify potentially underrepresented groups	QA Subgroup	Mar-26	H
				2. This data should be used to inform any engagement workstreams for the TLI subgroup	TLI Subgroup, New Comms and Engagement Subgroup, SAB Manager, Joint Training Officer	Dec-25	H
				3. Engagement actions from the SAB Conference to be added to the Comms & Engagement Strategy Workplan	TLI Subgroup	Mar-25	M
2. Specific risk areas: Reduce abuse of adults and receive assurance that arrangements in these specific areas promote effective adult safeguarding practice							
2.1	Carried over from 2024/2025	**1. Assurance 2. Prevention and early intervention**	The Board will have confidence that commissioned services have adequate adult safeguarding arrangements in place and asylum seekers and refugees are being referred to ASC as required	1. To support the Communities Directorate multi-agency forum on asylum seekers and refugees in respect of adult safeguarding concerns	Communities, 5 Chairs, Board partners	Mar-26	M
				2. To receive regular updates on asylum seekers highlighted any safeguarding related issues	Communities, 5 Chairs, Board partners	Mar-26	M
2.2	Carried over from 2024/2025	**1. Assurance 4. Comms and Engagement 6. Self-neglect and Hoarding**	1. The Board will be assured that the local system workforce: a. Understands and effectively implements the MCA b. Can identify Deprivations of Liberty as defined by Liberty Protection Safeguards and take such steps as their agencies require of them, ensuring that eligible adults are effectively safeguarded.	1. To seek assurance on partner workforce understanding of the MCA via exisiting methods identified e.g. SARs, Audits, PAT return	QA Subgroup	Mar-26	M
				2. To improve legal literacy by identifying existing resources and developing new resources for professionals and exploring multi-agency training options (including the application of the Mental Capacity Act)	TLI Subgroup, New Comms and Engagement Subgroup, Joint Training Officer	Mar-26	M
2.3	Carried over from 2024/2025 and new action added	**1. Assurance 2. Prevention and early intervention 3. Partnership 4. Comms and Engagement**	That adolescents and young adults at risk will experience effective transitional safeguarding arrangements through the three statutory Boards and partner agencies developing a system wide approach to enable effective transitional safeguarding for 'adolescents' (10 24 yr. olds) in collaboration with Nottinghamshire County SAB	1. Agree a vision for Transitional Safeguarding	Board manager, Chair and Board partners, joint working group with County	Jun-25	M
				2. To look into developing a maturity matrix for transitional safeguarding	Board manager, Chair and Board partners, joint working group with County	Dec-25	M
				3. Consider developing a self-audit tool for agencies to influance and shape/challenge services to understand transitional safeguarding	Board manager, Chair and Board partners, joint working group with County, QA Subgroup	Mar-26	M
				4. Seek assurance that the workforce understand broader transitional safeguarding issues via the PAT return	QA Subgroup	Mar-26	M
2.4	Carried over from 2024/2025	**1. Assurance 2. Prevention and early intervention 4. Comms and Engagement**	To be assured that quality standards set by the Chairs Network are met by ensuring the Board works towards the National Chairs Improvement Priorities	To focus on discriminatory abuse as set out in the National Chair's Priorities by taking forward the recommendations in the discriminatory abuse tabletop exercise and linking in with national work	Board Chair, Board Manager and Board Partners	Mar-26	M
2.5	Carried over from 2024/2025 and updated	**1. Assurance 2. Prevention and early intervention**	That the Board is compliant with the Ministerial Letter on homelessness and rough sleeping	1. Ensure compliance with the Ministerial Letter of June 2024 on four points related to oversight of homelessness and rough sleeper deaths. Discussions to include ASC, NCC Housing, HMP Nottingham and Framework. Additional assurane required re: older rough sleepers.	Board Chair, ASC, NCC Housing, HMP Nottingham and Framework	Mar-26	M
				2. To seek assurance on housing pathways and accommodation for rough sleepers in terms of bedspaces, referral numbers, occupancy time, time taken to access settled accommodation, leave before accessing settled accommodation		Mar-26	M
2.6	New	**1. Assurance 2. Prevention and early intervention**	That the partnership is focused on and committed to providing early help and early intervention services and initiatives	1. Centralised training hub for professionals with core multi-agency support - mix of knowledge and skills training/ e-learning/exams/inperson/coaching /mentoring /shadowing with training to focus on early intervention, how to communicate with people who disengage, professional curiosity, creative approaches, identifying those at risk before reaching safeguarding threshold, complex mental health needs, being person centred and not focussing solely on Care Act thresholds, sharing learning and best practice, how to work together with other colleagues and agencies	SAB Training Officer, TLI Subgroup	Mar-26	M
				2. Communicate with the community through existing agency social media channels	Comms and Engagement Subgroup, TLI Subgroup	Mar-26	M
				3. TLI assurance exercise to be expanded to the voluntary and community sector and to include questions on early intervention and prevention	TLI Subgroup	Mar-26	M
2.7	New	**2. Prevention and Early Intervention 3. Partnerships 4. Comms and Engagement 5. Domestic Abuse**	To improve the safeguarding experience and outcomes for any adult with care and support needs experiencing DSVA by working jointly with the Community Safety Partnership and the Children's Safeguarding Partnership to identify barriers, understand the current system issues and identify resources and learning for professionals and the voluntary and community sector	1. Consider the focus on perpetrators by identifying learning from the OPCC perpetrator deep dive, NHFT perpetrator policy and Probation work with perpetrators	BMG, QA Subgroup 5 Chairs	Mar-26	M
				2. Focus on housing, homelessness and lack of options for survivors of domestic abuse through the local Survivor Engagement report	BMG, 5 Chairs	Mar-26	M
				3. To increase awareness of hidden sexual violence and to understand the barriers for those reporting so that the Board can consider any further work that may be required	TLI Subgroup, Comms and Engagement Subgroup, Joint Training Officer, Board Manager	Dec-26	M
2.8	New	**1. Assurance 2. Prevention and Early Intervention 3. Partnerships 5. Domestic abuse 6. Self-neglect /Hoarding**	To improve the outcomes for adults with care and support needs experiencing severe and multiple disadvantage by supporting professionals and the voluntary and community sector to understand all the options available for multi-agency support and to increase skills, knowledge and confidence	1. Consider a multi-agency risk management framework due to concerns about hoarding/self-neglect, non-engagement with services and complex cases with severe and multiple disadvantage that do not yet meet SR2	BMG	Mar-26	M
				2. To take forward the joint actions with the Health and Wellbeing Board that came from the SMD and Safeguarding Conference	TLI Subgroup, Comms and Engagement Subgroup, Joint Training Officer, Board Manager	Mar-26	H
2.10	New	**1. Assurance**	That the Board and it's partner agencies are utilising new AI associated tools in the most effective and person-centred way to enhance the quality of adult safeguarding whilst being cognisant of new and emerging risks	Hold a workshop to understand Safeguarding and AI by looking at how can we use activities from other SABs, how partners are using AI locally, how agencies could use AI to gain MSP information from people from marginalised communities, what the new and emerging risks are for service users and agencies and what we could do as a Board to utilise AI in our work	TBC	Mar-26	H
3. Receive assurance from all partner agencies on the effectiveness of their safeguarding arrangements							
3.1	Carried over from 2024/2025 and updated	**1. Assurance**	That the Board is assured that high quality safeguarding services are being delivered by agencies where risks have been identified by regulators	Seek assurance from all agencies in relation to their respective improvement plans by way of regular focussed updates on action plans and progress	Main Board, BMG, QA Subgroup	Mar-26	H
3.2	Ongoing	**1. Assurance**	That the Board gains the necessary assurance that safeguarding practice is robust and to identify emerging risks via the annual Partner Assurance Tool	Continue to use the Partner Assurance Tool with County as the main route for annual assurance with questions updated to reflect the new priorities and actions e.g. the quality and frequency of domestic abuse training	QA Subgroup	Mar-26	H
3.3	Carried over from 2024/2025	**1. Assurance**	To be assured that Right Care Right Person is being implemented locally and that partners are working together effectively	To continue to seek assurance from Police and other partners on the local implementation of Right Care Right Person	BMG, Police	Mar-26	H
3.4	Carried over from 2024/2025	**1. Assurance**	That allegations against people in positions of trust are processed according to the SAB PiPOT Policy	Seek assurance that the PiPOT policy is embedded in practice via the Policy Impact Tool	BMG, QA Subgroup	Jun-25	M
3.5	Carried over from 2024/2025	**1. Assurance**	For the Board to be assured that agencies have adequate safeguarding training and to identify and gaps for multi-agency learning	To carry out a training assurance exercise which will seek assurance on current training provision, identify gaps, provide an opportunity for multi-agency peer review and sharing of good practice and incorporate learning from SARs and audits	TLI Subgroup	Mar-26	M
3.6	New	**1. Assurance**	To understand any potential impact on providers and agencies of Police and the Crown Prosecution Service considering options for lesser charges than corporate manslaughter when investigating organisational abuse and neglect	To clarify the Police approach to organisational abuse, charging options and assess whether there may be any impact on the wider system e.g. increased likelihood of home closures, PiPOT allegations against staff moving to different providers etc.	Police	Sep-25	M
3.7	New	**1. Assurance**	That areas for improvement, areas of concern and lessons learnt from SARs and other reviews are cross-referenced locally so that any commonalities and area for escalation are identified and raised	To Chair the Nottingham City Collective Review Group to triangulate learning from statutory and non-statutory reviews	SAB Manager, BMG	Mar-26	H
3.8	New	**1. Assurance 5. Domestic Abuse**	That the Board will be assured that agencies work effectively together on domestic abuse	1. To seek evidence of joint strategies, coordinated working and agency engagement with the safeguarding process for adults with care and support needs experiencing DSVA	BMG, Community Safety Partnership	Mar-26	M
				2. To seek assurance that agencies are working together to develop a pathway and response to dementia related domestic abuse	BMG, Community Safety Partnership	Mar-26	M
4. Ensure there is a strong commitment to MSP across the partnership and that the principles of MSP are embedded in local safeguarding practice							
4.1	Carried over from 2024/2025 and new action added	**1. Assurance**	The Board will be assured of the quality standards within local advocacy provision and that the services are being utilised when needed so that anyone needing a safeguarding response are able to access the right support to enable them to express their views and wishes in line with Making Safeguarding Personal	Gain a better understanding of the quality and uptake of advocacy provision via data and assurance from ASC Commissioning and POhWER.	BMG	Dec-25	M
				2. Continue to raise awareness around Making Safeguarding Personal and advocacy	TLI Subgroup, Comms and Engagement Subgroup, Joint Training Officer, Board Manager	Mar-26	M
4.2	New	**2. Prevention and Early Intervention 4. Comms and Engagement**	That professionals within the safeguarding system are applying a trauma informed approach in practice when working with adults with care and support needs	1. Work with the Violence Reduction Unit to share and embed the guidance and resources on trauma informed practice that they have developed	TLI Subgroup, Board manager	Mar-26	M
				2. That the Board understands how culture and strategic approach impacts on trauma informed practice	Main Board, BMG, QA Subgroup	Mar-26	M
4.3	New	**1. Assurance 2. Prevention and Early Intervention 4. Comms and Engagement**	We aim to understand how agencies are engaging with service users and carers and implementing co-production to understand how the voice of lived experience is being heard and included	1. Collect information from partner agencies about how they engage with service users, what co-production/ participation takes place and how that is being incorporated into service provision	New Comms and Engagement Subgroup	Mar-26	M
5. To have effective Board governance arrangements in place							
5.1	Carried over from 2024/2025 and updated	**1. Assurance**	To ensure the parallel processes of Inquest and SARs can run concurrently without either process having a detrimental impact on the other. This will reduce any negative effect on the individual and/or their family, and reduce and delays in concluding SARs.	Use the new national guidance as a starting point for a joint City and County local agreement with the Nottingham and Nottinghamshire Coroner	Board Manager	Dec 24	M
5.2	New	**1. Assurance 2. Prevention and Early Intervention 3. Partnerships 5. Domestic abuse 6. Self-neglect /Hoarding**	Services are more joined up on areas common to the 3 Statutory Boards which results in better outcomes for people experiencing these areas of risk by formalising the 5 Chairs meeting and identifying shared priorities	1. Review and update the Terms of Reference to emphasise focussing on shared areas and promote taking actions forward	SAB, SCP, CSP	Sep-25	H
				2. Develop a joint action plan on the three main common areas of slavery and exploitation, domestic abuse and self-neglect/hoarding and to identify actions that each Board can take forward in their area of work	SAB, SCP, CSP	Dec-25	H
6. To measure the impact of completed actions							
6.1	New	**All**	That the work carried out by the Board has made a difference and to establish the impact made	To develop mechanisms to measure the short term impact of actions closed in the previous year	TBC	Mar-26	M
6.2	New	**All**	That the work carried out by the Board has made a difference and to establish the impact made	To develop mechanisms to measure the long term impact of the actions undertaken in the 2022-2025 Strategic Plan	TBC	Mar-26	M

RAG Rating Key	
Clear	Work is underway and in the judgment of the lead individual / subgroup is expected to be completed within the agreed timescale
Red	Work is underway, however it is not expected to be completed within the agreed timescale and in the judgement of the lead individual / subgroup either: • The deadline will be missed by more than three months and / or • The impact of missing this deadline is likely to be significant
Amber	Work is underway, however, it is not expected to be completed within the agreed timescale and in the judgement of the lead individual / subgroup either: • The deadline will be missed by less than three months and / or • The impact of missing this deadline is unlikely to be significant
Complete	Action completed
Blue	Action not yet commenced

Acronyms	
ASC	Adult Social Care
BMG	Business Management Group
CQC	Care Quality Commission
DHR	Domestic Homicide Review
DLUHC	Department for Levelling Up, Housing and Communities
DSVA	Domestic Sexual Violence and Abuse
ICB	Integrated Care Board
JDS	
LPS	Liberty Protection Safeguards
MARAC	Multi-Agency Risk Management Conference
MCA	Mental Capacity Act
MSP	Making Safeguarding Personal
NCC	Nottingham City Council
NCSAB	Nottingham City Safeguarding Adults Board
NHS	National Health Service
PAT	Partner Assrance Tool
PDU	Practice Development Unit
PiPoT	People in Positions of Trust
QA	Quality Assurance
QAF	Quality Assurance Framework
SAB	Safeguarding Adults Board
SAR	Safeguarding Adults Review
SERAC	Slavery and Exploitation Risk Management Conference
SMD	Serious and Multiple Disadvantage
SSNP	Safer Stronger Nottingham Partnership
TLI	Training, Learning and Improvement Sub-group
VRU	Violence Reduction Unit